Foreign Language Association of Georgia

"All Languages Are Critical"

2013 Annual Conference

Augusta Marriott

at the Convention Center

March 8-9, 2013

Session Proposal Form

Deadline: September 30, 2012

All information must be typed or printed

Please circle one: 1. 3 hour ½ day workshop or 2. 50 minute interest session

Session Title: _____

Description (50) words of less for inclusion in the printed program:

On a separate sheet, please type a 200-word amplified description of your session. This information will help the FLAG Board evaluate your proposal. Each session proposal submitted will receive an e-mail confirmation. If you do not receive an e-mail confirmation within 2 weeks of submitting proposal, please e-mail Brandi Meeks at the e-mail address listed below.

AV requests (Presenters MUST E-mail Brandi Meeks with any AV changes prior to January 15th, 2013) **FLAG will provide each presentation room with a screen and extension cords. There will also be a presenter table at the front of the room.**

___Internet(*) ___ LCD Projector with Screen (*) ___ Other Requests (Please List) _____

*The Marriott Hotel allows FLAG members to bring in their own audio visual equipment. We must use the internet provided, at a fee, by the hotel. **Internet in the meeting rooms will have a nominal charge**. It is recommended that presenters bring their own projectors and computers**. If you must rent an LCD projector from the hotel, FLAG will make every attempt to help offset the AV cost by scheduling those with the same AV needs in the same rooms at different times and dividing the cost between presentations. However, FLAG cannot make this a guarantee.** Other AV prices are available upon request from Brandi Meeks at the e-mail address listed below.

Focus:	Audience:	Language of presentation:
__All Languages __German __French __ Latin __Spanish ___ Other _____	__Elementary __Secondary __Middle Grades __Post Secondary __All Levels __Supervisors	__English __Other (Specify)

Presenter: (*All* presenters and co-presenters MUST be FLAG members and must REGISTER for the conference prior to their session being listed in the final program)

Name: _____

Home Address: _____

City: _____ State: _____ Zip: _____ Phone: _____

Work Address: _____

City: _____ State: _____ Zip: _____ Phone: _____

E-mail address (All contact will be made via e-mail) _____

On a separate sheet of paper, please provide the same information for any co-presenters.

Please Return to:

Brandi Meeks, 150 Brittain Way, Newnan, GA 30263 or e-mail meeks.brandi@fcboe.org